

ACTONIANS CRICKET CLUB – PROTECTION OF DATA

Actonians Cricket Club take the protection of the data we hold about you as a member seriously and are committed to respecting your privacy. This notice is to explain how we may use personal information we collect and how we comply with the law on data protection and what your rights are.

Names of data controller	Actonians Cricket Club
Categories of personal data we collect	<ul style="list-style-type: none"> • Name and date of birth • Contact details • Medical/specific requirements information • Emergency contact details • Video/Photography agreement • Participation agreement • Privacy/Data Protection agreement
Our sources of the personal data	<p>We obtain personal data from:</p> <ul style="list-style-type: none"> • The parent/legal guardian registering a child to join the club • Club coaches and junior co-ordinator
Automated decisions we may take	None
Purposes for which we process personal data	<p>The club will process the personal data for:</p> <ul style="list-style-type: none"> • Administering bookings and attendance at sessions • Dealing with medical needs/specific requirements • Supporting the delivery of cricket sessions and matches (including using the play-cricket website for registering for MJCA competitions and scoring) • For training and competition entry. Reporting of participation and any incidents and of figures and trends (including equality and inclusion information) • For quality and improvement monitoring • Communication of club events/activities
Who we will disclose your personal data to	<ul style="list-style-type: none"> • Coaches and junior co-ordinators for administrating training sessions • Volunteers who work at cricket clubs/venues to support the delivery of sessions • Middlesex Junior Cricket Association • The County Cricket Board that supports the local Cricket Club whose programmes you have registered for
Legal basis for processing your personal data	<p>The legal basis for the collection and processing of your personal data is:</p> <ul style="list-style-type: none"> • for administration and programme delivery: that it is necessary to fulfil the contract that you are going to enter into or have entered into with us • for dealing with medical needs: that you have given your explicit consent or in the child's vital interests. • in all other cases: that it is necessary for our legitimate interests which are to build a programme to encourage participation in cricket and does not prejudice or harm rights and freedoms of parents / guardians or the children that join the programme.

Your right to withdraw consent	Where you have given your consent to any processing of personal data, you have the right to withdraw that consent at any time. If you do, it will not affect the lawfulness of any processing for which we had consent prior to your withdrawing it.
Location of your personal data	The Club will keep your personal data within the United Kingdom.
How long we will keep your personal data for	We will not retain your personal data for longer than is reasonable and necessary for the purposes for which it was collected. We shall retain your personal data for such time as you child/children are/is registered with Actonians Cricket Club as a member. 1 year after you cease to be a member of Actonians Cricket or play an active part in Actonians Cricket Club, we shall delete your personal data.
Your rights in respect of your personal data	You have the right of access to your personal data and, in some cases, to require us to restrict, erase or rectify it or to object to our processing it, and the right of data portability.
Our contact details	<p>Gunnersbury Drive, off Popes Lane Ealing W5 4LL Tel: 020 8567 4556</p> <p>Named Person: Clifford Pile email: clifford.pile@ntlworld.com phone: 07999 929 834 address: 5 Beverley Place, 38 Eaton Rise, Ealing W5 2ET</p>
Complaints	If you have any concerns or complaints about how we are handling your data please do not hesitate to get in touch with the named person at the club. You can also contact the Information Commissioner's Office.