



New Member Application Form

2026 Season

(For the period 1st of April 2026 to 31st of March 2027)

Family Name

Given Name(s)

Address

Date of Birth

Telephone (preferably mobile)

Email

Date of application

The following information is only required for players wishing to be eligible for Belgian League Cricket

Nationality

Date of arrival in Luxembourg

Passport/identity card no.

Primary Role (Batsman, Bowler, Wicket Keeper, Allrounder)

Batting - Right or Left-Handed

Bowling - Right or Left-Handed

Please also provide a passport-style photo of yourself (this needs to be provided to the BCF and should be in usual pc-friendly format)

PLEASE NOTE THAT BY COMPLETING AND SUBMITTING THIS FORM, YOU CONFIRM UNDERSTANDING AND AGREEING TO ALL REQUIREMENTS BELOW

1) Membership

Please tick appropriate box(es) for membership required:

| Membership type | Please tick |
|-----------------------------------|--------------------|
| ADULT – FULL Membership (€180) | |
| JUNIOR/STUDENT ¹ (€50) | |
| SUPPORTER ² (€10) | |
| LIFE (€1,800) | |

¹ Full time student (should be under 25, at the start of the season, able to provide a proof such as student ID). Any other exception will be subject to approval by OCC committee. This membership type does not carry voting rights.

² No games and no vote but free drinks machine fob for first year.

Please send the completed form to

occ.clubsec@gmail.com

2) Payment

Please pay to the following BCEE account:

- Account Holder: Optimists Cricket Club
- IBAN: LU31 0019 1000 4983 8000
- BIC: BCEELULL

Please indicate the following reference when making the payment:

- "OCC [Membership type(s)] + [your name]"

3) Cricket Matters

i. Availability

Availability is managed on the OCC website www.optimists.cc.

Members must maintain their availability on the website regularly. Although sometimes it might be unavoidable to drop out when selected, if something urgent arises, it is not acceptable to decline selection due to not maintaining your availability on the website regularly.

In addition, fixtures are posted, results are reported and the news is published on www.optimists.cc and on the 'Optimists Cricket Club' group on Facebook.

ii. Sports Medical

Please note that, in order to play for OCC, you are required to have been deemed fit through a sports medical. If you have already undertaken the sports medical, you can verify that yours is still valid (and print out a copy) by checking it on MyGuichet (follow steps below):

- MyGuichet.lu
- Log In Securely
- Click 'My Data' section
- Select 'Aptitudes sportives' under the 'Leisure' sub-section
- Click 'Conclusions' under your name
- Find the most recent pdf and check the re-exam year

[Please note that the exact date of that year is the day and month you were last tested. So if you re-exam date is 2026 and the date of your last exam was the 22nd of March 2022 then you are no longer apt and need to re-test.]

If you haven't undertaken a sports medical in Luxembourg previously, or it needs to be renewed to cover the entire 2026 season then please arrange one as soon as possible (see below website and see 'How to proceed' for details).

https://guichet.public.lu/fr/citoyens/loisirs/activites-sportives/pratique-activite-sportive/controle-medico-sportif.html#accordionItem-accordionitem_services_en_ligne_et_formulaires

Reminder – When undertaking a sports medical be sure to mention that you need clearance for 'Cricket' and that the results should be sent to 'Optimists Cricket Club'.

Please send your valid certificate to occ.clubsec@gmail.com as soon as possible. If you do not, you will not be eligible to play until one is provided.

Please note that if you are 50 and over, you do not need to obtain sports medical clearance but you are required to obtain clearance from your general practitioner/doctor on an annual basis so please do so prior to the start of the season and send the signed certificate (saying you are cleared to play cricket) to occ.clubsec@gmail.com.

iii. Club Rules / Code of Conduct and other Policies

Members are required to abide by the various policies and guidelines that the club has in place such as the Club Rules / Code of Conduct. Please take the time to read these documents as they are an important aspect of Club Life. The latest versions of such documents can be found in the 'Club Policy and Other Documents' section on the website (please note that you need to be logged on in order to be able to see this section).

iv. **Volunteering**

Members are always expected to help out at ground set-up and clear-up days as well as on match days both before and afterwards and respect the facilities we all enjoy. However, members are also expected to seek to volunteer and help the club develop in other ways both on and off the field.

In order to facilitate you volunteering in an area/job that you are comfortable, please select one of the following areas in which you will be called upon to help during the course of the season.

| Volunteer Area | Please tick |
|--|--------------------|
| Groundwork (assisting with maintenance of the ground and other facilities) | |
| Catering (Help catering and working Club Bar, BBQs, etc.) | |
| Large Events (Volunteering to plan, deliver, help, etc. with regards to larger events) | |
| Ground Open/Close (for members residing close to the ground) | |
| Matchday Management | |
| Social Media Coordination | |
| Match Official (umpiring and scoring for OCC games) | |



General Data Protection Regulation (GDPR) Statement

Optimists Cricket Club (OCC) takes our responsibility in handling your personal data very seriously and is compliant with the most recent GDPR (as defined below) guidelines. For the purpose of the General Data Protection Regulation ("GDPR") - Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data – the data controller is OCC. For any question related to your personal data or your rights, please contact us: occ.clubsec@gmail.com. Please see more details below.

What personal data do we collect?

The data we collect includes members' names, addresses, email addresses and dates of birth, along with contact details for next of kin in case of emergency as well as needing confirmation of whether members have completed a *Institut national des sports* (INS) sports medical. We collect this data directly from our members and receive the sports medical data directly from the INS. For some of our members we may have additional information such as any health issues that are relevant to playing cricket, board and sub-committee memberships and, occasionally, other checks may need to be done with your knowledge and permission. The purposes for collecting such include, but are not limited to, for the purpose of registering a data subject as a member of OCC and/or entering that data subject in an event that they have chosen to participate in.

We may for the purposes of club training also require our coaching staff to take videos of batting and bowling technique. This will only be done with your consent on training/match days and be subject to the same guidelines as laid out on personal information.

How do we collect your data?

We create a membership record on the club's website (www.optimists.cc) and ask members to complete the details in that record. We will have a record of all data provided by members in this platform.

How will we use your data?

Your data will only be used to share information and services that relate to your membership of OCC, this may on occasions include information from selected partners. We will never share your data with third-parties for the purpose of marketing or put your data in the public domain, however, your data will be shared with selected and approved club officials, e.g. team managers and coaches. Your personal details (e.g. email address and telephone number) may also be added to club databases and will be used to help us manage teams and to share relevant information with you. We may on occasions share your information for the purposes of monitoring with the local commune (for purposes such as financial grants), the Luxembourg Cricket Federation (LCF) and official league organisers such as the Belgian Cricket Federation (BCF). We may also be required to share selected information with medical specialists and/or other local authorities in the event of an emergency.

How is your data stored?

All of our data, including our main membership database, is stored in digital form online within the EEA, and is only available to designated club officials with 'super-user' access to the OCC website (determined by the OCC Committee). Some data may also be stored offline, for safety purposes, by the Club's Secretary.

Your data protection rights

The GDPR provides the following rights for individuals: the right of access, the right to rectification, the right to erasure, the right to restrict processing, the right to data portability, the right to object, the right not to be subject to a decision based solely on automated processing and the right to lodge a complaint with the supervisory authority. In Luxembourg the competent authority is the National Commission for the Protection of Data (*Commission Nationale pour la Protection des Données* – <https://cnpd.public.lu/fr.html>) We respect the rights of each data subject.

Who is responsible for ensuring compliance with relevant laws and regulations?

Under the GDPR we do not have a statutory requirement to have a Data Protection Officer. The OCC Committee is responsible for ensuring that OCC discharges its obligations under the GDPR and is responsible for maintaining a log of data breaches and notifying the appropriate authorities and any members affected as necessary, in accordance with our legal obligations.

Who has access to your data?

Members of the OCC Committee have access to members' data in order for them to carry out their legitimate tasks for OCC, such as responding to enquiries from those members, picking teams, collecting match fees and sending out regular appropriate communications. Members of the committee and its sub-committees will be given access to this data for any legitimate purpose to do with their roles as officers of the organisations or members of their committees, but will not be free to pass it on to any other organisation. We may also give access to the following relevant groups/individuals: Leagues where you have been nominated

for / agree to play for a League, the LCF or BCF where you are registered for or express an interest in a league or programme.

Do we transfer your personal data outside of the European Union?

Your personal data will not be transferred to a third country outside the EEA or an international organization.

What is the legal basis for collecting this data?

OCC collects personal data that is necessary for the purposes of its legitimate interests (i.e. purposes relating to, amongst others, the general running of the Club and its participation in competitions) as a membership organisation and as the authority of an internationally recognised and regulated, competitive sport. Personnel data is kept in compliance with our legal obligations.

How you can check what data we have about you?

If you want to see the basic membership data we hold about you, you can email Club Secretary; Tim Andrews (occ.clubsec@gmail.com) to request a copy. Please note that the majority of data is what members themselves enter on the website but we can provide any other data held upon request.

Does OCC collect any "special" data?

The GDPR refers to sensitive personal data as "special categories of personal data". OCC does not collect any such data.

How can you ask for data to be removed, limited or corrected?

Members will be required to provide personal data in order to join the Club, may be requested to provide additional information during their time as a member and may update certain parts of their own data (that which is stored on the Club's website) directly on the Club's website but please contact Club Secretary; Tim Andrews (occ.clubsec@gmail.com) if you have any questions. Please note that you may remove your data or ask if you want it removed. Clearly if it is removed, you may no longer receive any communications from OCC, may be ineligible for selection for matches and may no longer benefit from certain aspects of membership.

How long we keep your data for, and why?

We will review all member data on our systems on a regular basis. We will keep your data on record as long as you stay an active member of the club and/or for any period necessary to comply with legal obligations, and for the duration needed to manage relationships with existing and former members.

Changes to our Privacy Policy

We regularly review our Privacy Policy and updates will appear on this page when necessary.

Optimists Cricket Club

January 2022