



# MEMBERSHIP APPLICATION FORM

## Winchmore Hill Bowling Club

Radcliffe Road, Winchmore Hill, London N21 2SD. Enquiries Louiza 07803 250403

### Please print details clearly

Last name ..... Home phone.....  
 First name(s) ..... Mobile.....  
 Date of birth..... Email .....

Address ..... **Contact in case of emergency**  
 ..... Name .....

Post code ..... Phone number .....

### I wish to join Winchmore Hill Bowling Club ('the Club')

Please enter a 'tick' or an 'X' in the box to indicate which type of membership you require

Male bowler  Lady bowler  Social member  Weekend bowler\*

*\*Please note that restrictions apply to Weekend bowlers*

Are you, or have you been in the last 12 months, a member of another Lawn Bowling Club? Yes  No

Do you have any previous lawn or indoor bowling experience? Yes  No



Do you play any other sport? (Please give details) .....


Please tell us where you heard about the Club .....

Signature of applicant ..... Date .....

### Please return the completed form to the Membership Secretary

Winchmore Hill Bowling Club, Radcliffe Road, Winchmore Hill, London N21 2SD

-  Return hard copies by post or by hand directly to the Club
-  Email forms in **pdf** format or as a **photo image** (jpg) attachment to [louiza.whbc@yahoo.com](mailto:louiza.whbc@yahoo.com)

*If returning as a pdf open the form in Adobe Acrobat to fill it in  
 Select the 'Fill in form fields' button  to enter text*

Membership Secretary's signature ..... Approved date .....

### Important

The information provided on this form, or any other information obtained during this application, will be used solely for processing your application. If accepted as a member of the Club your contact details will be included in our members' Handbook. You may exclude some details from the Handbook in accordance with the Club's Data Protection Policy set out on the next page.

If the Club has reached the Membership limit applicants will be put on a waiting list.  
 All members must abide by the Club's Constitution and Regulations, copies of which will be issued to all new members.

# DATA PROTECTION STATEMENT

To ensure the smooth running of the Club, Members' personal information including names, date of birth, postal and email addresses, and telephone numbers ("Data") is collected and stored by the Club.

This statement sets out our commitment to protecting Data and how we implement that commitment with regards to the collection and use of Data.

We are committed to:

- Ensuring that we comply with the data protection principles, as set out in the General Data Protection Regulation 2018 ("GDPR").
- Meeting our legal obligations as laid down by the Data Protection Act 2018 and the GDPR.
- Ensuring that Data is collected and used fairly and lawfully.
- Processing Data only in order to meet our operational needs or fulfil legal requirements.
- Taking steps to ensure that Data is up to date and accurate.
- Establishing appropriate retention periods for Data.
- Ensuring that rights in respect of Data can be appropriately exercised.
- Providing adequate security measures to protect Data.
- Ensuring that a nominated Club officer known as the Club's Membership Administrator, is responsible for data protection compliance and provides a point of contact for all data protection issues.
- Ensuring that all Club Officers are made aware of good practice in data protection
- Providing adequate training for any staff responsible for Data.
- Ensuring that everyone handling Data knows where to find further guidance.
- Ensuring that queries about data protection, internal and external to the Club, are dealt with effectively and promptly.
- Regularly reviewing data protection procedures and guidelines within the Club.

## Implementation of the Club's Policy

1. The Club's Membership Administrator ('the Administrator') is Stav Partou, whose contact details are admin@winchmorehillbowling.co.uk and 07983 644012.
2. The principal administrative functions of the Club relating to Data are performed by the Administrator.
3. Data supplied by Members initially to the Club's Membership Secretary, will be held on a secure and password protected Microsoft Office account maintained by the Administrator.

4. The Administrator is also responsible for supplying a relevant sub-set of the Data for use in the Club's Website whbowls.com. which is currently administered by Lionel Reisman. Members who require access to the Members' section of this website need to apply to Lionel Reisman. The Data disclosed on this website is however limited to the name, email address and telephone number of Members.
5. In addition, Members who use the Rink Diary will also be required to submit their name and email address for this purpose where it will be held on a separate external secure and password protected specialist platform. The Administrator's role in this regard is limited to approving registrations and sending out password reminders.
6. With the consent of the Administrator, Data may also be accessed by relevant Officers of the Club as necessary but shall only be used for the specific purposes of the efficient running of the Club and its social events, including the preparation of the annual Handbook and circulation to Members.
7. Data shall be accurate and, where necessary, amended and kept up to date by the Administrator.
8. Members will be invited to confirm upon joining, and upon membership renewal, that they are willing to supply Data to the Club, and if unwilling to do so, as to the whole or part of the Data, those wishes will be respected by the Club.
9. Members may enquire at any time of the Administrator as to their Data and such enquiry will be dealt with promptly, and certainly within 21 days. Any errors will be corrected without delay.
10. At any time, Members may require that their Data (or part of it) is to be no longer held or used by the Club whereupon such Data will be immediately deleted from the Club's database, the Club's Website and the Rink Diary, and records and will not appear in the next following Handbook.
11. Data will also be deleted automatically upon a Member leaving the Club.
12. Unless legally required to do so, or in connection with Bowls authorities to which the Club is affiliated, or maintenance of the Club's website, or external competitions, or the provision of information to tour operators and the like for organised social events, the Club will not disclose Data to any third party, without the specific written consent of the affected Members. If Data is so disclosed the Club will ensure that the recipient of the Data does not disclose it further.

David Haywood – Secretary  
Updated September 2024